

The background of the entire page is a photograph of a young man with dark, curly hair and a light beard, smiling warmly at the camera. He is wearing a light-colored, button-down shirt. The image is overlaid with a semi-transparent blue filter. In the background, to the right, another person is partially visible but out of focus.

SCHOOL LEAVERS EMPLOYMENT SUPPORT.

HUMAN POTENTIAL, REALISED



Leaving School:

AN EXCITING NEW PATH

If you are a young person with a disability and about to leave school, Civic's SLES (School Leaver Employment Supports) can support you to figure out what's next.

Our exciting, flexible NDIS-funded program bridges that – often daunting – gap between school and employment, putting you on a positive new path. Whether you have your ideal job in mind, or you're looking for inspiration, the Civic team will work with you to map out your goals, develop your strengths and support you in finding a job and keeping it.

Your SLES program will be uniquely tailored to *you*, allowing you to work at your own pace and level of comfort. Work experience placements, assistance in searching and applying for jobs, career planning, goal-setting, and support in gaining tertiary qualifications are just some of the ways we will support you in getting a job. And, when you join our SLES program, you will become part of an important new family, meeting and making new friends who will share your journey to securing employment.

Joining the workforce is a great way to gain confidence and independence, with the added benefit of earning your own money. Civic works closely with

local businesses to provide real-world work experience opportunities. And, thanks to our thriving Civic Social Enterprises business, multiple Kitchen & Catering outlets, together with an upcycling start-up created by school leavers, we are uniquely placed to offer a variety of opportunities in different fields.

As a student on the SLES program you will get to cover *loads* of practical skills, each of which will stand you in good stead for the workplace.

These include:

- Getting to grips with the latest Information Technology
- Problem-solving, innovation and critical-thinking
- Work-related money management and finance
- Day-to-day business processes and administration
- Providing quality service to customers
- Develop an individual career plan, create a resume and set goals
- Expand social and interpersonal skills
- Complete travel training and money management programs

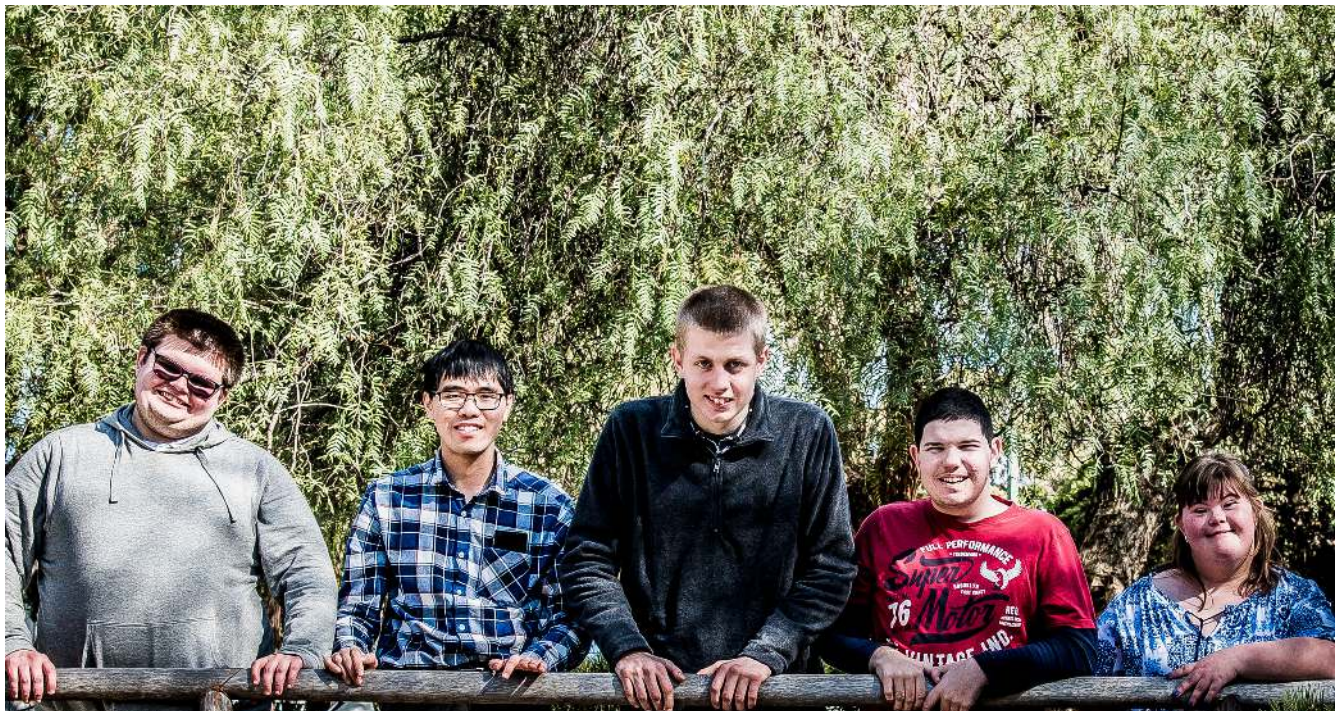
What's your next move? If you want to learn more, contact us today on 1300 MYCIVIC (1300 692 484)



Why Choose Civic?

WHAT IS SLES?

Do you have a young person at home wondering what they are going to do when school finishes? School Leavers Employment Support (SLES) is an early intervention approach supporting year 12 school leavers with disability to transition from the structure of school to employment.



NDIS providers such as Civic work with individuals to provide meaningful, tailored capacity-building activities so they can achieve their goals and carve a pathway to finding a job and keeping it.

Funding for SLES is offered as part of the NDIS Finding & Keeping a Job registration group. It can be included in a participant's NDIS plan for up to two years, depending on the participants circumstances, and is used to develop a strategy to help build their skills and confidence in areas where they feel they need help.

Topics covered by the SLES program include:

- Travel skills
- Money handling skills
- Time management skills
- Communication skills
- Discovery activities
- Extended work experience in open employment
- Learning how to take instruction at work

If you want to learn more, contact us today on 1300 MYCIVIC (1300 692 484)



Kiera

Keira is one step closer to her dream of becoming a full-time hairdresser – just like her sister – participating in work experience at busy Engadine salon, Klips & Kurls.

As a first-year student of Civic's School Leaver Employment Support (SLES) Program, Kiera has been working as a salon assistant for a few hours a week, learning the ropes with real-world on-the-job training. Already, she's confident in welcoming customers, assisting with colours and tints, organising displays and keeping the salon neat and tidy.

"It's been fantastic to see Kiera shine while working at the salon," said support worker, Kerry, "she is so focused and wants to learn everything there is to know about the job of a hairdresser."

"Since joining the SLES program last year, Kiera's listening, writing and social skills have markedly improved. It's clear she enjoys her time here, building relationships with other students and her teachers. It's given her a huge boost in confidence to make a success of whatever job she puts her mind to."

We can't wait to see what's next for Kiera.



SLES

FREQUENTLY ASKED QUESTIONS

What is SLES?

School Leavers Employment Support is a two-year NDIS-funded program designed to bridge the gap between high school and employment. The SLES program is geared to building a person's confidence and skills to find a job and develop the skills required to keep that job.

Can SLES be covered in my NDIS plan?

Prior to finishing school (ideally 3 months prior) individuals should submit a Change of Circumstance form to the NDIA advising that they will be leaving school to join the SLES program. An unscheduled planning review meeting will take place for which you will need to request a proposal/quote from the provider of your chosen SLES program. This must be finalised before your expected start date for SLES.

How many days a week does SLES run for?

The SLES program runs five days per week, however each person is funded for three days per week.

What do I learn at the SLES program?

The SLES program endeavours to have all graduates employed by the end of the course. The SLES program is tailored to individuals allowing them to work at their own pace and level of comfort. Work experience placements, resume writing, assistance in searching and applying for jobs, career planning, goal-setting, and support in gaining tertiary qualifications are just some of the ways the program assists individuals in getting a job.

Is transport included in the SLES program?

The purpose of the SLES program is to capacity build individuals to become as independent as possible, as such it is recommended that travel training is undertaken to get to and from the SLES program. Until these skills are developed, Civic can offer transport options on a case-by-case basis which can either be invoiced or billed directly from your NDIS plan.

Where is the SLES program run from?

Civic's SLES program runs from our New Era Hub, 123 Flora Street Sutherland. It is well positioned next to local libraries and public transport to help develop life skills.

How do I book a tour to come see the SLES site and program?

Call our Customer Experience Team on 1300 692 484 or email enquiries@civic.org.au.

SLES

FREQUENTLY ASKED QUESTIONS

How do I get a quote from Civic to take to my review meeting?

Call our Customer Experience Team on 1300 692 484 or email enquiries@civic.org.au to request a tour.

What is the staffing ratio at SLES?

The SLES program ratio varies day to day. The typical staffing ratio is 2 staff to 4-5 students but can increase or decrease depending on each day.

Does SLES offer work experience?

Civic has partnered with many local business' including hairdressers, mechanics, Bunnings and many others to allow students the opportunity to get hands on employment experience in their chosen field.

What's unique about SLES at Civic?

There are many reasons why Civic is a great choice, including our ongoing employment pathways through Civic Crew and Civic Industries. What *really* makes our SLES program unique, however, is that, during their time in our program, each student has the opportunity to manage, run and work within their own business, Lotus Living, providing real world experience that may not be available elsewhere.

