



COVID 19 UPDATE

CIVIC DISABILITY SERVICES



PHASE ONE RETURN TO SERVICES

SUPPORTED ACCOMMODATION	SUPPORTED EMPLOYMENT CIVIC INDUSTRIES	SUPPORTED EMPLOYMENT CIVIC KITCHEN & CATERING	SUPPORTED HOLIDAYS & CENTRE BASED ACTIVITIES
Households given more freedom to enjoy activities outside of the home, including off-site visits and return to employment. A 'Return to Activities' form will be introduced to prioritise the safety of the entire household in determining off-site activities.	Social distancing (one person per four square metres) will allow for 20 supported employees to work on site at Civic Industries daily from Monday May 18.	Social distancing (one person per four square metres) will allow for two supported employees to work on-site at our cafes daily from Monday May 18.	Remain suspended under Phase One.
Up to five visitors allowed	A Return To Activities tool will be introduced to prioritise the safety of those returning to work.	A Return To Activities tool will be introduced to prioritise the safety of those returning to work.	Hubs will continue to be used as safe break-out spaces for those living in supported accommodation..
Pandemic protocols remain in place: temperature screening, visitor book, no staff allowed on-site if sick, or if anyone in household sick.	Pandemic protocols remain in place: temperature screening, visitor book, no staff allowed on-site if sick, or if anyone in household sick.	Pandemic protocols remain in place: temperature screening, visitor book, no staff allowed on-site if sick, or if anyone in household sick.	Pandemic protocols remain in place: temperature screening, visitor book, no staff allowed on-site if sick, or if anyone in household sick.

FREQUENTLY ASKED QUESTIONS

Which services will be open under a Phase One return to services?

We will be reopening supported employment at Civic Industries and Civic Kitchen and Catering under the phase one return to services. However, due to social distancing restrictions, not all supported employees will be able to be on-site at once.

What social distancing restrictions are in place at Civic Industries and Civic Kitchen and Catering?

Under Phase One we will allow one person per four square metres on site at Civic Industries and Civic Kitchen and Catering. This means that 20 supported employees are able to be on site at Civic Industries, and two supported employees are able to be on site at our cafes.

Why are you enforcing social distancing in your work spaces?

Our priority is on preserving the health and safety of those in our workspaces, and their families and housemates at home. We will continue to enforce one person per four square metres in our work spaces to reduce the risk of infection.

What other measures are in place in your work places to reduce the risk of infection from COVID-19?

All staff and clients working on-site at Civic are required to have their temperature screened before entry. They are also required to sign in and out on entry and exit. Work zones, or 'neighbourhoods' have been set up to limit interaction between people on site, and work spaces are being cleaned three times per day. Hand sanitizer is available throughout our work spaces, and workplace responsibilities have been communicated to all those on site.



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FREQUENTLY ASKED QUESTIONS

How long will it be before Phase Two is introduced?

The timing for the introduction of Phase Two will depend on advice from NSW Health, and on the impact of the reintroduction of services.

How long will it be before Supported Holidays and Centre-Based activities are reintroduced?

It is likely that some centre-based activities will be reintroduced under Phase Two, and that some regional supported holidays will be reintroduced under Phase Three. Currently, our hubs are only able to be used as safe breakout spaces for those living in supported accommodation due to social distancing restrictions.

What programs are available to me until day programs resume?

For those living in Civic supported accommodation, our day program activities are currently being delivered in the home, and via our remote platform, Civic @ Home. For those living at home, Civic @ Home is available for day program activities. As we move into Phase Two we will be able to open up our hub spaces to more individuals to deliver day program activities on-site.

What is the 'Return To Activities' form?

The Return To Activities form has been introduced to determine the risk associated with any Civic client engaging in activities such as a return-to-work, or a return to activities run by another provider. Within our supported accommodation services, it is our responsibility to prioritise the health and safety of an entire household and the staff on-site at that household, and we will use the Return To Activities tool to determine if any risk is posed to other housemates and staff should one be able to return to a service outside of the home. The Return To Activities tool is also designed to assess the risk posed to members of a family, for example elderly parents, should an individual return to work.

I haven't been contacted to return to work, does this mean I won't be coming back?

Anyone identified as able to return to Civic Industries or Civic Kitchen and Catering will be contacted on Friday May 15 or Monday May 18, with the goal of returning to work during the week commencing Monday May 18. If we do not contact you, we will still contact you later in the week to discuss the reasons why you may not yet be able to return to work, and when that may change.

Why might I not be able to come back to work yet?

It's important we identify any risk posed by your return to work or other services. If you are living in a family with elderly parents, it is important we do not put your families at risk. Similarly, if someone in your household has underlying medical conditions, coming back to work in Phase One is not recommended. We will use the Return To Activities tool to determine and explain individual risks.